



MISSION DIRECTOR NATIONAL HEALTH MISSION, J&K

Jammu Office: Regional Institute of Health & Family Welfare, Nagrota, Jammu.

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NHM Help Line for Jammu Division 18001800104: Kashmir Division 18001800102

ADVERTISEMENT NOTICE

Applications are invited from eligible candidates for contractual hiring of services under National Health Mission, J&K for following vacant posts as per details given as under:

S.No	Post	No.	Essential Qualification	Selection Criteria	Location
1.	State IEC Consultant Remuneration Rs 30000.00 per month.	01	Master of Journalism /Mass Communication from recognized University Experience: Minimum 3 years in relevant field Age: upto 45 years	i) PG- 80 points ii) Viva Voce- 20 points Note: Item (i) on prorata basis	State Health Society, Nagrota, Jammu.
2.	State Monitoring & Evaluation Officer Remuneration Rs.30,000.00 per month	01	Qual. MCA/BE (Computer Science) from recognized university. Exp. Minimum 3 years of post-qualification experience in software development or in management of the project. Age. Upto 45 years.	i) MCA/BE (computer science) -80 points. ii) Viva voce- 20 points. Note: - Item (i) on Prorata basis.	State Health Society, Nagrota, Jammu.
3.	Project Officer ASHA Remuneration Rs. 25,000.00 per month	01	Qualification: Medical Graduate (MBBS) with knowledge in computers especially MS Word & MS Excel Age:Maximum age limit up to 65 years	(i) MBBS - 80 Points (ii) Viva-voce - 20 points Note: - Item (i) on Prorata basis.	State Health Society, Nagrota, Jammu.
4.	Clinical Coordinator (SNCU Data Management Cell) Remuneration Rs. 48,000.00 per month	01	Qual. MD Pediatrics with one year experience or DCH with 2 years' experience of working in SNCUs/NICUs either in government or private sector. Age:-Up to 65 years.	i) MBBS- 60 Points ii) PG Diploma- 10 Points (across the board) iii) PG Degree- 20 Points. iv) Viva-voce- 20 Points. Note item (i) on prorata basis.	State Health Society, Nagrota, Jammu.

5.	Assistant M&E Officer Remuneration Rs.15,000.00 per month	01	Qual.: - BCA from recognized University. Exp. Minimum 2 years of post-qualification experience in relevant field Age. Upto 45 years.	i) BCA -80 points. ii) Viva voce- 20 points. Note:- Item (i) on prorata basis	State Health Society, Nagrota, Jammu.
6.	Adolescent Health Councilor Remuneration Rs.14,500.00 per month	02	Qual. PG in Sociology/Social Work/Psychology from recognized university. Age:Upto 45 years.	(i) PG Sociology/Social Work/ Psychology-80 Points. (ii) Viva Voce-20 points. Note: Item (i) on prorata basis.	Helpline Jammu& Srinagar at State Health Society
7.	Ledger Keeper/Tally/PF MS Assistant Remuneration Rs. 12,000.00 per month	01	B.Com from Recognized University with knowledge of Tally Software. Experience: Minimum of 2 years of post qualification experience in relevant field. Age: upto 45 Years	i)B.Com=80 Pts; ii)VivaVoce=20 Pts Note:Item (i) on prorata basis.	State Health Society, Nagrota, Jammu
8.	Junior Assistant Remuneration Rs.11,900.00 per month	02	Qual. Graduate from any recognized University with six months certificate course in computers from any recognized Institute and having typing speed of minimum 35 words per minute. Exp. 2 years post qualification relevant work experience. Age: Upto 45 years.	i) Graduation -25 points. ii) PG- 5 Points. iii) Type Test- 55 points. iv) Certificate Course in computer (across the board)- 5 Points v) Viva Voce- 10 Points. Note:- Item (i) to (ii) on Prorata basis	State Health Society, Nagrota, Jammu.

9.	State Trainer (YCF RESOURCE CENTRE) Remuneration Rs. 48,000.00 per month	02	PG Degree/ Diploma in Pediatrics. Age: upto 65 years	(i) MBBS- 60 points (ii) PG Diploma- 10 points (across the board) (iii)PG Degree- 20 points (across the board) (iii)Viva Voce- 20 points (across the board) Note item (i) on prorata basis.	GB Pant Hospital Srinagar& SMGS Hospital Jammu
10.	Programme Officer (YCF Resource Centre) Remuneration Rs 40000.00 per month.	01	MBA in Health / Hospital Management from recognized university (Full time). Experience: Minimum 2 years of post qualification experience (after PG) in relevant field. Age: upto 45 years	i)MBA- 80 points ii)Viva Voce- 20 points Note: Item (i) on prorata basis	SMGS Hospital Jammu.
11.	Law Officer Remuneration Rs. 25,000.00 per month	01	Qualification: LLB from recognised university Experience: 2 yrs experience in Govt. or Public Sector in relevant field. Age: Maximum age limit up to 65 years	i) LLB = 80 Pts; ii) Viva Voce = 20 Pts Note: Item (i) on pro rata basis	Divisional Office Kashmir
12.	Divisional Accounts Manager Remuneration Rs.22000.00 per month	01	M.Com/B.Com form recognised University having Computer proficiency in MS Office package & experience in working software Tally Experience: Minimum of 3 Years of post qualification work experience in relevant field Age: upto 45 Yrs	(i)B.Com=70 Points (ii)M.Com=10 Points (iii)Viva Voce=20 Points Note:-Item (i) & (ii) on prorata basis	Divisional office Kashmir
13.	DEIC Manager (RBSK) Remuneration Rs. 25,000.00 per month	07	MBA or Postgraduate Degree /Diploma in Hospital & Health Management or Masters in Disability Rehabilitation Administration (MDRA) approved by RCI or BPT/ BOT/ Bachelor in Prosthetic & Orthotics (BPO) or	(i)MBA/ PGDHM/ MDRA=70 Points (across the board) (ii) BPT/BOT/BPO/B.S c. Nursing=60 Points (across the board) (iii) 2 Years' Experience=10 Points (iv) Viva voce=20	District HQ Shopian Kargil Leh Reasi Kupwara GMC Srinagar GMC Jammu

			B.Sc. Nursing from recognized institution. Experience: 2 Years experience in Hospital/ Health Programme Age: upto 45 Yrs	Points Note: - Item (i) to (iii) on pro-rata basis.	
14.	District Account Manager Remuneration Rs. 20,000.00 per month	05	M.Com / B.Com from recognised University having computer proficiency in MS Office package , and experienced in working software Tally. Experience: Minimum of 2 Years of post Qualification work experience in relevant field. Age : upto 45 yrs	(i) B.Com - 70 Points (ii). M.com - 10 points (iii) Viva- voce - 20 points Note – item (i) & (ii) on prorata basis	District HQ Ganderbal Kargil Samba Kishtwar Kathua
15.	District Monitoring & Evaluation Officer Remuneration Rs. 18,500.00 per month	04	Qual.MCA/ B.E Computers / Graduation with PGDCA from recognised University Exp. 2 years post Qualification Experience in relevant field. Age : Upto 45 years	(i) MCA / B.E Computers - 80 Points (ii) Viva- voce - 20 points Note -item (i) on prorata basis OR (i) Graduation- 60 Points (ii) PGDCA - 20 Points (iii)Viva- voce – 20 points Note:- Item (i) and (ii) on prorata basis	District HQ Kupwara Samba Doda Reasi
16.	Accounts Manager at District Hospitals Remuneration Rs. 16,000.00 per month	05	B.com from recognised University having computer proficiency in MS Office package and experienced in working software Tally. Experience: Minimum of 2 Years of post-Qualification work experience in relevant field. Age: upto 45 years	(i) B.com - 80 Points (ii) Viva- voce - 20 points Note -item (i) on prorata basis	District Hospital Leh Kulgam Rajouri Ramban Kishtwar

17.	Block Account Manager Remuneration Rs. 16,000.00 per month	06	B.com from recognised University having computer proficiency in Ms Office package and experienced in working software Tally. Experience: Minimum of 2 Years of post-Qualification work experience in relevant field. Age : upto 45 years	(i) B.com - 80 Points (ii) Viva- voce - 20 points Note -item (i) on prorata basis	Block HQ Handwara (Kupwara) Pampore (Pulwama) Sankoo(Kargil) Ukheral (Ramban) Kishtwar (Kishtwar) Gandoh(Doda)
18.	Block Monitoring and Evaluation Officer Remuneration Rs. 16,000.00 per month	07	BCA/BSC IT / BSC Computer / PGDCA from recognized University. Experience: Minimum of 2 years post Qualification Experience in relevant field. Age: upto 45 years	(i) BCA / BSC IT / BSC - 80 Points (ii) Viva- voce - 20 points Note : item (i) on prorata basis	Block HQ Magam (Budgam) Qazigund (Kulgam) Rohama (Baramulla) DH Pora (Kulgam), Langate (Kupwara) Purmandal (Samba) Gandoh(Doda)
19.	City Programme Manager Remuneration Rs. 21,000.00 per month	01	MBA from recognized university with knowledge of computer proficiency. Experience: Minimum of 3 years of post qualification experience in relevant field.	i) MBA = 80 Pts; ii) Viva Voce = 20 Pts Note: Item (i) on prorata basis	Srinagar Distt. Headquarter
20.	City Accounts Manager Remuneration Rs. 17,000.00 per month	01	M.Com/ B.Com from recognized university having computer proficiency in MS Office package and experience in working software Tally. Experience: Minimum of 2 years of post qualification experience in relevant field.	i) B.Com = 70 Pts; ii) M. Com = 10 Pts; iii) Viva Voce = 20 Pts Note: Item (i) & (ii) on pro rata basis	Srinagar Distt. Headquarter

21.	City Accounts Manager Remuneration Rs. 16,000.00 per month	01	B.Com from recognized university having computer proficiency in MS Office package and experience in working software Tally. Experience: Minimum of 2 years of post qualification experience in relevant field Age: upto 45 Years	i) B.Com = 80 Pts; ii) Viva Voce = 20 Pts Note: Item (i) on pro rata basis	Anantnag Distt. Headquarter
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TERMS AND CONDITIONS:

1. The candidate should be permanent resident of J&K State.
2. The candidate should have excellent communication and presentation skills in English and local language, and also must be conversant with knowledge in computers.
3. The candidate should have initiative in taking capacity and familiarity with socio-cultural and socio-economic conditions of the State.
4. The candidate should be dedicated, hardworking and willing for the extensive touring across the State.
5. Experience in working with Government systems will be an added advantage.
6. The selection of the candidates shall be made based on the district / divisional / state merit as the case may be (As per the decision of the Governing Body circulated vide No. SHS/ NRHM/ J&K/P&S/ GB meeting 2014/ K/ 11787-804 dated 02-07-2014).
7. The engagement will be purely on contractual basis. Initial contract for hiring shall be **for 11 months** and further extension will be subject to satisfactory performance of the candidate / approval of the post by GoI.
8. Application as per prescribed format should be sent to the office of National Health Mission, Jammu/ Srinagar personally or by post **on or before 9th September-2015 (Jammu Office: State Health Society, Near Sainik School, Nagrota, Jammu / Kashmir Office: J&K Housing Board Complex, Chanapora, Srinagar. Pin: 190015). Candidates from Kashmir Division who have already applied in response to advertisement notice published in leading news dailies vide NB 2670 dated 01-04-2015 need not apply again.**
9. The candidates who have obtained degrees through Distance Education Mode from the Universities recognized by the UGC as mentioned in Govt. Order No. 252-HE of 2012 dated: 30-05-2012 issued by the Higher Education Deptt., Civil Secretariat, J&K after 2005 shall have to submit a certificate from the concerned university along with application form stating that candidate had undergone the degree from their University head-quarters and not from the off-campuses which have been established by these Universities beyond their territorial jurisdiction. **Application shall not be accepted in absence of this certificate.**
10. The number of vacancies is only indicative and may increase or decrease.
11. **List of documents to be attached with the application form: -**
 - i. Date of Birth Certificate
 - ii. Permanent Residence Certificate
 - iii. Degree/ Diploma from the recognized university/ institute for the required qualification as per the post applied for.
 - iv. Marks sheet of all semesters / one consolidated marks sheet indicating marks of all the semesters of the required qualification for the post applied for.
 - v. Certificate from the concerned University along with application form stating that candidate had undergone the degree from their University head-quarters and not from the off-campuses which have been established by these Universities beyond their territorial jurisdiction.
 - vi. Experience certificate in relevant field with date and stamp of the issuing authority.

12. Applications not falling in the prescribed criteria or without aforesaid documents shall be rejected out rightly.
13. If the number of applications exceeds five times the no. of particular post, screening test shall be conducted to shortlist the candidates for interview.

Sd/-
Mission Director
NHM, J&K

APPLICATION FORM
State Health Society
NATIONAL HEALTH MISSION, J&K

1. Post applied for. _____
2. Name of Candidate _____
3. Parentage _____
4. Date of Birth _____
5. Address _____
District _____, Block _____
6. E-mail/ Contact No. _____
7. Details of Technical Qualification:



Examination passed	Examining Body/ Board/University	Year of passing	Marks obtained	Total marks	%age

8. Date of completion of qualifying degree _____
9. Post Qualification Experience :
Duration _____ years _____ Months
10. Documents enclosed:
a) _____ b) _____
c) _____ d) _____

11. I do hereby declare that
 - a) The Statements in this application are true to the best of my knowledge and belief.
 - b) I have never been debarred from appearing in any examination/interview.
 - c) I have never been arrested / prosecuted or involved in any criminal case registered by the police or convicted by the criminal court.
 - d) I have undergone the degree from University head-quarters and not from the off-campuses which have been established by these Universities beyond their territorial jurisdiction (In case of Distance Mode).
 - e) I undertake that any wilful concealment of the facts shall result in the cancellation of my candidature and the State Health Society may also debar me from applying for future selection.

I shall accept the selection made by the selection committee which will be binding on me.

Signature of applicant.

Note: The candidates need to attach documentary evidence along with the application form, which supports the statements made in the form.