

Monitoring of Activities

Sn.	Activities	Status (Y/N)	Action to be taken (District/ State/ Gol)	Responsible Person	Date for follow-up	Remarks if any
1	Nodal Officer identified/ appointed (<i>please provide contact number and e-mail id</i>)					
2	State level teams formed for district wise monitoring and support					
3	Communication to all the elected members (MPs, MLAs etc.)					
4	District Collectors briefed about the event					
5	Orientation of district officials					
6	Guidelines sent to each district for mobilisation & population stabilisation fortnight					
7	Micro-plan (for HR deployment, requirement of fund, vehicles, supplies etc.) prepared for each district and communicated to state nodal officer					
8	All the staff below district level oriented for one month long event					
9	IEC plan prepared, guidance sent to districts (printing of posters/banners, leaflets, book lets etc., tie-up with radio/ cable channels, advertisements in news paper etc.)					
10	Mobile vans hired for publicity at district and below levels					