

Government of Jammu & Kashmir
Office of the State Surveillance Officer
DIRECTORATE OF HEALTH SERVICES, KASHMIR
Barzalla-Srinagar.

Integrated Disease Surveillance Project (IDSP)

NO: -

Date:-

Applications are invited for the following posts for hiring of contractual manpower for the "State Surveillance Unit" under Integrated Disease Surveillance Project (IDSP), J&K. Application forms will be available from 08-09-2011 onwards at the office of State Surveillance Officer IDSP, at RFPTC building behind Provisional Medical Store, Shah Asrar Colony Barzalla Srinagar and the websites www.nrhmk.com; www.jkhealth.org.

Last date for receipt of applications is 23-09-2011.

S. No.	Position and Job responsibility	No. of posts	Remuneration per month	Requisite Qualification	Requisite Experience
1.	<p><u>Epidemiologist at State HQs</u> <i>Organize and monitor timely collection of data from all reporting districts. Administer collection, compilation and analysis of passive surveillance data not only from peripheral health institutions but also from hospitals and colleges in the state.</i></p> <p>Age : 45 years or below (in exceptional cases 60 years may be considered)</p>	01	Rs. 25000.00 to Rs. 40000.00 based on the education qualification and experience	<p>"Medical Graduate (MBBS) with Post Graduate Degree/Diploma in Preventive and Social Medicine/Public Health or Epidemiology (Such as MD, MPH, DPH, MAE etc)</p> <p>Or Any Medical Graduate (MBBS)</p> <p>Or M.Sc in Life Science</p> <p>Or M.Sc. (Epidemiology)</p>	<p>With 3 years experience in Epidemiology/Public Health.</p> <p>with 2 years MPH (Masters in Public Health) with three year experience</p> <p>with 2 years experience in Public Health</p>
2.	<p><u>Microbiologist at State HQs</u> <i>Undertake / guide technicians for laboratory investigations of diseases of Public Health</i></p>	01	Those with Medical Graduation Rs. 25,000.00 to	<p><u>In order of preference either of the below:</u> Medical Graduate with</p>	

	<p><i>importance and to facilitate capacity building of laboratory technicians by organizing training programs.</i></p> <p>Age: 45 years or below in exceptional cases 60 years may be considered</p>		<p>40,000.00 Those with other qualification Rs. 15,000.00 to 25,000.00</p>	<p>post Graduate Degree/Diploma (preferably in Microbiology, Virology, Pathology and other lab science). Or Medical Graduate with two year experience in clinical in clinical laboratory science Or M. Sc. in Medical Microbiology with one year experience in clinical laboratory science</p>	<ul style="list-style-type: none"> • Experience of working in public health systems, implementation of laboratory quality assurance systems, assessing and organizing training programs and proven ability for planning and undertaking operational research would be desirable.
3.	<p><u>Entomologist at State HQs</u> <i>To provide technical support to state / district RRT in Vector related issues, undertake Entomological Surveillance, map and monitor Entomological Density and Bionomics and Sensitivity for Insecticides.</i></p> <p>Age : 45 years or below in exceptional cases 60 years may be considered</p>	01	Rs. 15000.00 to 25000.00 depending up on qualification	M. Sc (Zoology) with entomology as one of the subject	Minimum 1 year experience in vector Borne Disease Control.
4.	<p><u>Data Managers at State HQs</u> <i>To assist State Surveillance Officer / District Surveillance Officer and other officials in carrying out the IDSP activities and to supervise functioning of MIS unit of Integrated Disease Surveillance Project and IDSP Portal</i> Age: below 40 years.</p>	01	Rs. 14000.00 at State HQ	Post Graduation Qualification in Computer Science or BE in IT / Electronics.	Minimum 3 years experience, preference will be given to those who have worked in health or social sector,

6.	<p><u>Consultant finance and Procurement:</u> <u>Job Responsibilities:</u> Periodic release of funds to District Societies. Monitor expenditure incurred by District under IDSP. Budgeting by components and Districts. Obtain and review of audited accounts, SOEs & utilization certificates. Submission to concerned quarters etc.</p> <p>Age: Below 60 years</p>	01	Rs. 14000.00	Inter CA/Inter ICWA/M.Com/B.Com. Preference will be given to those having computer proficiency in MS Office package and experience in working on accounting software Tally or equivalent.	Minimum 5 years experience of financial management; desirable to have experience in handling projects supported by the World Bank.
7.	<p><u>Consultant Training / Technical</u></p> <ul style="list-style-type: none"> Identifying institutions for training of various categories of personnel, based on selection criteria. Collate and review training plan for all districts in the state. Organize dissemination of training manuals and materials for training courses. Monitor training activities at the state level and in district. <p>Assist in organizing independent evaluation of training and its outcome.</p> <p>Age: below 60 years</p>	01	Rs. 28000.00	Post Graduate in Medical Field preferably in Public Health / Epidemiology	Minimum 5 years experience,

Terms and conditions

1. The hiring is purely on contractual basis up to 31-03-2012 which will be renewable on year to year based on the performance. In case of unsatisfactory performance, the State Health Society shall have the right to terminate hiring without assigning any reason.
2. The contractual hiring shall not confer any right on the appointment to claim extension or for regular selection at any time.
3. The consolidated honorarium per month is inclusive of all allowances and monetary benefits.
4. Remuneration for first two months shall be retained as security and shall be paid only after successful completion of one year contractual term. In case of breach of contract before its completion, two months remuneration will be forfeited for which you shall have no claim what so ever.
5. The candidate shall have to give two months notice before leaving the contractual services.
6. The candidate would be the part of state programme management unit functioning under state health society NRHM.
7. The candidate will be required to tour extensively within entire state and occasionally outside state and shall be entitled to daily allowances as admissible under the financial guidelines of the State Health Society.
8. The entitlement of leave travel etc shall be governed by the rules in vogue and as applicable to the contractual/consolidated employees at State Health Society.
9. The hiring shall be governed by other terms and conditions as are not specifically mentioned herein but are made applicable in case of such appointments at any time by the contracting authority.

The candidate shall have to join his duties within 7 days from the date of issue of this letter along with all requisite original testimonials failing which his engagement shall automatically be treated as cancelled.

The applications should be attached with the attested copies of the following testimonials:-

01. Essential qualification certificate.
02. Marks certificate of essential qualification.
03. Relevant post graduation certificate.
04. Marks certificate of post graduation.
05. Relevant experience certificate from competent authority.
06. Matriculation certificate.
07. State subject certificate.

State surveillance Officer
IDSP, Kashmir, J&K

